

Mamoru Digital Technology South Africa (Pty) Ltd

Annexure B

Fees Payable in Respect of Private Bodies

Item	Description	Amount
1	The request requester fee payable by every requester	R140.00
2	Photocopy of A4-size page	R2.00 per page or part thereof.
3	Printed copy of A4-size page	R2.00 per page or part thereof.
4	For a copy in a computer-readable form on: a) Flash drive (to be provided by requester) b) Compact disc • If provided by requester • If provided to the requester	R40.00 R40.00 R60.00
5	For a transcription of visual images per A4-size page	Service to be outsourced. Will depend on quotation from Copy of visual images Service provider.
6	Copy of visual images	Service to be outsourced. Will depend on quotation from Copy of visual images Service provider.
7	Transcription of an audio record, per A4-size page	R24.00
8	Copy of an audio record on: a) Flash drive (to be provided by requester) b) Compact disc • If provided by requester • If provided to the requester	R40.00 R60.00 R60.00
9	To search for and prepare the record for disclosure for each hour or part of an hour, excluding the first hour, reasonably required for such search and preparation. To not exceed a total of:	R145.00 R435.00
10	Deposit: If search exceeds 6 hours	One third of amount per request calculated in terms of items 2 to 8
11.	Postage, e-mail or any other electronic transfer	Actual expenses, if any